

**Bay County Department of Water and Sewer
3933 Patterson Road, Bay City, MI 48706
989.684.3883**

Electronic Fund Transfer Enrollment Authorization

I authorize the Bay County Department of Water and Sewer (DWS) to initiate withdrawals from my account at the financial institution named in this application for payment of my quarterly utility bill. This authorization will remain valid until the Bay County DWS, my financial institution, or I revoke it.

I understand the Electronic Fund Transfer (EFT) program is an alternative method of payment only and does not otherwise affect my rights or the rights of the Bay County DWS or my financial institution with respect to each other. I further understand the Bay County DWS and my financial institution reserve the right to terminate the EFT program and/or my participation in it. If I wish to discontinue my participation in the EFT program I shall do so by notification in writing to the DWS business office.

Water/sewer account number: _____

Please note, if you have a sprinkler meter account and want that on the EFT program, it must be listed on the above line.

Name on water/sewer account: _____

Telephone number: _____

Service address: _____

Financial Institution Name

Signature of Authorized Account Holder

Date

Print Authorized Account Holder Name

Bank account from which to deduct payment:

Checking Account

OR

Savings Account

Please attach voided check (if you want payment deducted from your checking account) or voided deposit slip (if you want payment deducted from your savings account.)

A voided check or deposit slip must be attached for funds to be electronically deposited.