The regular meeting of the Bay County Road Commission, Department of Water & Sewer, was called to order at 9:49 a.m., at 2600 E. Beaver Road, by the Chairman, Richard Gromaski.

Roll Call: Richard Gromaski, Edward Rivet & Michael Rivard

Also present were: Dept. of Water & Sewer Representatives: Bill Bohlen, Director; Ed Klopf, WWTP Superintendent, Trevor Jacobs, Assistant Water Distribution Superintendent; Supervisors – Glenn Rowley, Bangor; Mark Galus, Fraser; Terri Close, Hampton; Dennis Bragiel, Kawkawlin; George Augustyniak, Fraser Township Trustee; Gary Brandt, Monitor Township Trustee; Mel McNally, Kawkawlin Trustee; Dave Weiler, Hampton; Jim Barcia, County Executive; Pam Shook, Wisner Township; and Lisa VanDusen, Assistant Clerk of the Board.

Commissioner Gromaski moved to approve the minutes of the January 31, 2018 meeting. Motion was adopted on a roll call vote:

Yeas: Rivard, Rivet & Gromaski

PUBLIC INPUT - NONE

Commissioner Gromaski moved to approve and direct the BCDWS Director to execute a purchase order with Johnson & Wood of Saginaw, Michigan in the amount not to exceed of \$13,500.00 for the installation of a new 6" feed, bypass, and meter at Fairfield Manor. Motion was adopted on a roll call vote:

Yeas: Rivard, Rivet & Gromaski

Commissioner Gromaski moved to approve payroll for the period of 1/21/18 through 2/3/18 in the amount of \$121,467.69. Motion was adopted on a roll call vote:

Yeas: Rivard, Rivet & Gromaski

Commissioner Gromaski moved to approve bills in the amount of \$427,666.71. Motion was adopted on a roll call vote:

Yeas: Rivard, Rivet & Gromaski

Commissioner Rivard moved to receive January 2018 Credit Card Report. Motion was adopted on a roll call vote:

Yeas: Gromaski, Rivet & Rivard

Commissioner Gromaski moved to receive 2017 Credit Card Payment Report. Motion was adopted on a roll call vote:

Yeas: Rivard, Rivet & Gromaski

Commissioner Gromaski moved to receive monthly Wastewater Activity Report. Motion was adopted on a roll call vote:

Yeas: Rivard, Rivet & Gromaski

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Commissioner Rivet moved to receive monthly Water Distribution Activity Report. Motion was adopted on a roll call vote:

Yeas: Gromaski, Rivard & Rivet

Commissioner Rivard moved to approve and direct the BCDWS Director to execute a purchase order with Michigan Pipe & Valve of Saginaw, Michigan in the amount not to exceed of \$8,677.50 for the purchase of a Valve Operator. Motion was adopted on a roll call vote:

Yeas: Gromaski, Rivet & Rivard

DIRECTORS REPORT – Ford Ranger recall discussion – DWS website reset – Administration building currently being updated – True Up numbers to be presented to DWS by tomorrow – Raw Water Pump #4 will be reinstalled on 2/20 – Spence & Murry meetings late last week – Plate settler update – Aged receivables update.

Commissioner Gromaski moved to approve Directors Report. Motion was adopted on a roll call vote:

Yeas: Rivard, Rivet & Gromaski

PUBLIC INPUT – D. Bragiel commended Bill & Jim for meeting last week.

- G. Augustyniak questioned Ford Ranger recall.
- M. Galus questioned N. Huron service.
- G. Rowley reported replacing all saddles, Phase I & II.
- T. Close questioned monthly total flow increase.

There being no further business before the Board, Commissioner Rivard moved to adjourn the meeting until Wednesday, February 28 2018 immediately following the Road Department meeting. Motion was adopted on a roll call vote at 10:49 a.m.:

Yeas: Gromaski, Rivet & Rivard

Respectfully Submitted by:

Danean Wright

Clerk of the Board

Approved by:

Richard S. Gromaski

Chairman of the Board